

The aim of this document is to inform you, as a supplier of Wachendorff Automation GmbH & Co. KG, about the processing of your personal data and to educate you about the rights to which you are entitled.

**Name and address of the controller for data processing**

Wachendorff Automation GmbH & Co. KG  
Industriestr. 7  
65366 Geisenheim, Germany  
Telephone: + 49 (0)6722 – 99 65 25  
Fax: + 49 (0)6722 – 99 65 70  
E-mail: [info@wachendorff.de](mailto:info@wachendorff.de)  
Managing director: Robert Wachendorff

**Contact details of the data protection officer**

Data protection officer  
Wachendorff Automation GmbH & Co. KG  
Industriestr. 7  
65366 Geisenheim, Germany  
Telephone: + 49 (0)6722 – 99 65 400  
E-mail: [datenschutz@wachendorff.de](mailto:datenschutz@wachendorff.de)

The controller for data processing collects the personal data listed below from you:

- Name
- First name
- Address details
- Communication data

for the execution of pre-contractual measures or fulfilment of a contract pursuant to Article 6 (1) point b) of the GDPR, and if necessary for the preservation of our legitimate interest and/or that of a third party in the execution of the business relationship pursuant to Article 6 (1) point f) of the GDPR. Furthermore, we may process data in accordance with Article 6 (1) point c) of the GDPR, for the fulfilment of legal obligations (e.g. statutory declarations to (tax) authorities).

**Sharing of your data**

Staff from the purchasing, development and bookkeeping department responsible for the implementation of the contract, as well as colleagues from the respective departments concerned, will internally have access to your data. The above-mentioned personal data will be transmitted to other third parties to the extent that this is necessary pursuant to Article 6 (1) point b) of the GDPR and/or Article 6 (1) point c) of the GDPR. Third parties can be: (Tax) authorities and our solicitor, in the event of possible claims against you. Your personal data will not be transmitted to any other third parties.

### **Duration of storage**

After the rendering of the service owed under the contract, your personal data will be stored for a period set for us by a statutory retention period. This amounts to 10 years according to the German Commercial Code and the German Revenue Code.

### **Objection to data storage**

With regard to data processing for purposes of fulfilling subsequent orders (requested at the time of concluding the contract or at a later stage) for a period of 10 years, legitimate business interests shall be pursued from a data protection perspective. You can revoke this processing at any time using the following contact details:

Wachendorff Automation GmbH & Co. KG  
Industriestr. 7  
65366 Geisenheim, Germany  
Telephone: + 49 (0)6722 – 99 65 25  
Fax: + 49 (0)6722 – 99 65 70  
E-mail: [wdg@wachendorff.de](mailto:wdg@wachendorff.de)

### **Data transfer to a third country**

If your personal data is to be transferred to a service provider outside the European Economic Area (EEA), we shall only transmit this data if the European Commission has confirmed that the third country has an adequate data protection standard or that other adequate data protection guarantees (e.g. EU Standard Contractual Clauses) are in place. You can request detailed information about this using the contact details mentioned above.

### **Erasure of data**

Your personal data will be erased after expiry of the above periods, at the latest.

### **Your basic rights and the right to complain to a supervisory authority**

Within the context of the specifications of Articles 15 pp. of the GDPR, you are entitled to exercise the following rights against Wachendorff GmbH: the right of access to the personal data relating to you, the right of rectification, the right of erasure, the right to the restriction of processing, the right to object to the processing, and the right to data portability.

If you feel that the processing of your personal data is in breach of the GDPR, you have a right to complain to the data protection supervisory authority in Hesse and any other data protection supervisory authority (Article 77 of the GDPR).

The Commissioner for Data Protection and Freedom of Information in Hesse  
Postfach 3163  
65021 Wiesbaden, Germany  
Telephone: +49 611 1408 - 0  
Fax: +49 611 1408 – 611

### **Changes to this data policy**

We reserve the right to amend this data policy at any time in line with technical and legal requirements. Furthermore, we wish to draw your attention to the data protection guidelines on our websites.